

AFRC Tuition Assistance (TA) Reimbursement Flyer



YOUR G.I. BILL EXPIRED
OR
DON'T HAVE ENOUGH TO COVER YOUR
TUITION

**YOU DO NOT HAVE YOUR CCAF, BACHELOR,
OR MASTER DEGREE?**

**DON'T BREAK YOUR PIGGY BANK TO PAY
FOR YOUR COURSE**

**USE THE AIR FORCE RESERVE TUITION
ASSISTANCE PROGRAM**
(Apply Before Our Piggy Bank Busts)

TA authorized ONLY for academic degrees: AA, BA/BS, or Master's

1. **ENLISTED** Students (E1-E9) must have retainability to end of the last course completed and must be actively participating (for pay and points) and be a member in good standing. Note: Category E personnel are not authorized AFRC tuition assistance.
2. **COMMISSIONED** Officer's (01-06) must be actively participating (for pay and points), be a member in good standing, and must not be within 24 months of their mandatory separation date. Sign a Reserve Service Commitment (RSC) contract (2-year) upon each TA application.
3. TA cannot be used towards a degree you already hold, with the exception of courses taken toward a CCAF degree for which you are eligible, courses leading to teacher certification, or (2) foreign language courses as preparation to take a foreign language proficiency test.
4. Servicing education office will need a degree plan upon application for TA, but no later than the third course approved for TA. Your TA status will be suspended pending meeting this requirement.
5. TA request must be submitted at least 7 days prior to, but no earlier than 60 days, from class start date. You will not be reimbursed tuition paid until you provide you're servicing education office a grade report and proof of what the school charges per semester or quarter hour. If you fail to provide this information within 60 days of course completion, you will not be paid.
6. You will be reimbursed tuition paid into your military pay account and after the course(s) is successfully completed (Grade C- or better, S, or P). **Your tuition is NOT paid up-front.**
7. Reimbursement is limited to a maximum of \$250.00 per semester hour or \$166.66 per quarter hour, with a cap of \$4,500.00 per FY, per member, for undergraduate degrees. Undergraduate degrees are paid at the rate of 100 percent.
8. Reimbursement is limited to a maximum of \$187.50 per semester hour or \$125.00 per quarter hour with a cap of \$4,500.00 per FY, per member, for graduate degrees. Graduate degrees are paid at a rate of 75 percent.
9. You cannot use TA with MGIB-SR at the same time for the same course(s). You may use TA and MGIB (Chapter 30 – active duty) for the same course(s) under the “Top-Up” program.
10. Access your Education information (to include TA requests) via Air Force Virtual Education Center (AFVEC) through AF Portal: <https://www.my.af.mil>.

FOR ADDITIONAL INFORMATION CALL OR VISIT THE WING TRAINING OFFICE:

Bldg _____ Room _____ Ext _____ Contact: _____