



DANTES
DOD VOLED PROGRAMS

HOW TO GET REIMBURSED FOR EXAMS

REIMBURSEMENT ELIGIBILITY:

Military personnel, including active duty, National Guard, Reserve components, and Coast Guard, must have and maintain a valid government-issued Common Access Card (CAC) to be eligible for DANTES reimbursement. **** NOTE: There is no exception to this rule.**

EXAMS REIMBURSED:

ACT

ETS GRE

SAT

GED
TESTING SERVICE

GMAT

ETS PRAXIS

Fees Not Reimbursed: Additional expenses, including but not limited to rescheduling, cancellation, late arrival/forfeiture, service charges, credit card interest, travel expenses, and Value Added Tax (VAT) are not reimbursed.

REIMBURSEMENT STEPS

VISIT THE EXAM REIMBURSEMENT CENTER:

All exam reimbursement requests must be submitted via the Electronic Reimbursement Request, <https://daims.doded.mil/Reimbursements/ReimbursementRegistration.aspx>

SUBMIT A REIMBURSEMENT REQUEST

SUBMISSION REQUIREMENTS:

The following are required to apply for exam reimbursement:

- valid government issued CAC
- proof of exam completion (a score report)
- proof of payment (your payment receipt)
- valid DEERS profile
 - must be accurate and complete
 - OCONUS address must include city, state, and zip code (ie: APO, AE zip code)
 - invalid/missing information must be corrected prior to submission

KNOW THE FACTS

FOLLOW THESE ADDITIONAL SUBMISSION REQUIREMENTS:

- apply within 90 days of exam completion
 - upload justification when outside of the current or prior Fiscal Year (FY)
 - justification does not guarantee approval

**** NOTE: The government runs on an Oct 1 to Sept 30 budget year. Prior FY is the immediate year preceding the current FY.**

- apply within 90 days of your separation date
 - CAC expiration makes the request process null and void
- address must be valid for 90 days after submission to avoid delays or rejection of payment by Defense Finance & Accounting Service (DFAS)

SUBMIT REIMBURSEMENT REQUEST TO:

<https://daims.doded.mil/Reimbursements/ReimbursementRegistration.aspx>

reimbursement